

Guidelines on 2019 Graduate School Admissions for International Students

1. Purpose

The purpose of the Graduate School of Konan University is to contribute to the advancement and development of human culture and the promotion of social welfare through education and study of academic theories and the application of learning. The doctoral programs are classified into two programs, comprised of the first semester (two years) and the second semester (three years). The first semester is treated as a master's program. In the master's programs, students study their major fields and develop in-depth scholarship and research capabilities. In the doctoral programs, students develop a high level of expertise with respect to their major fields of study and cultivate knowledge necessary to engage in professional work through carrying out research activities as an independent researcher. We are conducting student recruitment for the Graduate Schools of Humanities, Natural Science, and Frontiers of Innovative Research in Science and Technology for this academic year as described below.

2. Number of Students Admitted

Graduate School	Program	Number of Students Admitted	
		Master's Programs	Doctoral Programs
Humanities	Japanese Literature and Language	Specialty-focused course	A few students
		Multidisciplinary course	A few students
	English Literature and Language	Specialty-focused course	A few students
		Multidisciplinary course	A few students
	Applied Sociology	Specialty-focused course	A few students
Human Sciences (Art, Philosophy and Environmental Studies)	Multidisciplinary course	A few students	
Natural Science	Physics	A few students	A few students
	Chemistry	A few students	—
	Biology	A few students	—
	Intelligent Systems and Informatics	A few students	A few students
	Life and Functional Material Science	—	A few students
Frontiers of Innovative Research in Science and Technology	Nanobiochemistry	A few students	A few students

3. Eligibility of Applicant

Master's Programs

An applicant must meet one of the following criteria upon application.

- (1) You have graduated or are expected to graduate from a foreign university by March 31, 2019.
- (2) You have graduated or are expected to graduate as an international student from a Japanese university by March 31, 2019.
- (3) You have been screened separately for eligibility and approved by the Graduate School of this University as having the academic ability equivalent to or higher than that of a student who has graduated from a university, and you have attained the age of 22.

(Note) Those who wish to have your eligibility evaluated by means of a separate eligibility screening, please obtain documents necessary for such screening through our Admissions Center and submit the documents at least two months prior to the start of the application period.

Doctoral Programs

An applicant must meet one of the following criteria upon application.

- (1) You have obtained or are expected to obtain a degree equivalent to a master's program in a foreign country by March 31, 2019.
- (2) You have obtained or are expected to obtain a degree equivalent to a master's program in Japan by March 31, 2019.
- (3) You have been screened separately for eligibility and approved by the Graduate School of this university as having the academic ability equivalent to or higher than that of a student who has obtained a master's degree, and you have attained the age of 24.

(Note) Those who wish to have your eligibility evaluated by means of a separate eligibility screening, please obtain documents necessary for such screening through the Admissions Center and submit the documents at least two months prior to the start of the application period.

4. Application Procedures

(1) Application period: Monday, July 23 to Monday, July 30, 2018 (The application must be postmarked on or before July 30, 2018.)

(2) Application documents

Please send all of the following documents to us in a commercially available western-style envelope (240mm x 332mm)

by express registered mail. If you send the documents from abroad, make sure to use EMS (International Express Mailing Service).

- (i) Application Form (Form A and Form B) (forms prescribed by the University)
- (ii) Certificate of graduation (prospective graduation) - only for an applicant for the master's program
- (iii) Certificate of completion (prospective completion) - only for an applicant for the doctoral program

If you are enrolled at the graduate school of another university and are unable to submit the certificate of prospective completion, please attach the letter of permission to take an entrance examination issued by the graduate school at which you are enrolled.

- (iv) Academic transcript (approved by the president of your graduating university)
- (v) Survey report on academic background, etc. (a form prescribed by the University)
- (vi) Questionnaire on major fields and research plan (a form prescribed by the University)
- (vii) Letter of recommendation (prepared by the academic advisor of your graduating school; a form prescribed by the University)
- (viii) Statement of reasons for application (for an applicant who majors in Applied Sociology in the Graduate School of Humanities and the Graduate School of Natural Science; a form prescribed by the University)
- (ix) Financial support plan while studying abroad (a form prescribed by the University)
- (x) Guarantee letter (a form prescribed by the University)
- (xi) Applicant residing in Japan:

Copy of a residence certificate (issued within three months from the start of the application period) on which relationship, nationality, etc. and the status of residence, etc. (the status of residence, status pursuant to Article 30-45 of the Residential Basic Book Act, the duration of residence, the expiration date of residence, and the numbers of residence card, etc.) are described (an applicant who stays as a short-term resident shall submit copies of the passport on which the details of such status of residence are shown.)

Applicant residing outside Japan:

Copies of your passport (the copies of pages in your passport showing your name, nationality, passport number, photograph, and expiration date)

- (xii) Master's thesis, etc. (only for applicants for doctoral programs)

If it is written in any language other than Japanese or English, please attach the Japanese translation.

Graduate School	Major	Master's thesis, etc.
Humanities	Japanese Literature and Language Applied Sociology Human Sciences (Art, Philosophy and Environmental Studies)	A copy of the thesis (or a substitute for the thesis) and the summary thereof (within 2,000 letters)
	English Literature and Language	A copy of the thesis (or a substitute for the thesis) and the summary thereof in English (about 800 words)
Natural Science	Physics Life and Functional Material Science Intelligent Systems and Informatics	A copy of the thesis (or a substitute for the thesis) and the summary thereof (within 2,000 letters in Japanese or within 1,000 words in English)
Frontiers of Innovative Research in Science and Technology	Nanobiochemistry	A copy of the thesis (or a substitute for the thesis) and the summary thereof (within 1,000 words in English)

Note 1) For (ii), (iii), (iv), and (viii) for the Graduate School of Humanities, these documents must be written in Japanese, English, German, French, or Chinese. Documents written in languages other than Japanese, English, German, French, or Chinese must be translated by an embassy, consulate, your alma mater (Japanese language school, etc.), or a translation service company. Please attach a Japanese translation that is officially sealed to certify that the contents of the original document and the translated copy are the same. In the case of a translation service company providing the translation, please submit the translation accompanied by a translation verification.

Note 2) For (ii), (iii), (iv), and (viii) for the Graduate School of Frontiers of Innovative Research in Science and Technology, these documents must be written in either Japanese or English. Documents written in languages other than Japanese or English must be translated by an embassy, consulate, your alma mater (Japanese language school, etc.), or a translation service company. Please attach a Japanese translation that is officially sealed to certify that the contents of the original document and the translated copy are the same. In the case of a translation service company providing the translation, please submit the translation accompanied by a translation verification.

Note 3) If you are unable to prepare either a copy of the residence certificate or a copy of the passport on which contents designated in (xi) are described, submit your identification card issued by a foreign government and approved by the Japanese government.

Note 4) For the eligibility of applicants, any applicant whose eligibility is approved by a prior screening is exempted, by means of a copy of the certificate of eligibility, from submitting the certificate of graduation (prospective graduation), the certificate of completion (prospective completion), and the academic transcript.

Note 5) You can download and print out the application documents prescribed by the University from the Graduate School admissions website (www.konan-u.ac.jp/exam/graduate).

- (3) Entrance examination fee of 35,000 yen (All applicants are required to pay the fee upon submitting an application.)
- (i) The entrance examination fee is payable by bank transfer from any bank, shinkin bank, or other financial institutions where “telegraphic transfer” is available.
 - (ii) Do not pay by bank transfer from an automated teller machine or by online banking.
 - (iii) Fill in the required items in the application forms (A), (B), (C), and (D) prescribed by the University and submit to a bank teller without separating each form.
 - (iv) After the remittance, make sure there is a stamp from the handling bank on forms (A) and (D).
 - (v) Form (D) is a receipt. Keep this receipt as your copy.
 - (vi) Once the examination fee is received, it will not be returned to the applicant.
- If any applicant residing outside Japan is unable to remit through any bank using the application form prescribe by the University, please follow the procedures below.

[Remittance to Japan]

Please inform the teller of the handling financial institution that the total amount of 37,500 yen consisting of the entrance examination fee of 35,000 yen and the bank charges of 2,500 yen at the receiving bank in Japan should be remitted in Japanese yen. In such a case, the bank charges incurred at your financial institution shall be borne by the applicant (you are required to pay the bank charges at the bank in your country in addition to the bank charges of 2,500 yen at the bank in Japan).

The name of the remitter must be the applicant him/herself. Do not remit using the name of any other person. We are unable to confirm your payment if the remittance is made under the name of another person, and your application is not deemed to have been completed.

After your remittance, please send a copy of the receipt of remittance, a copy of the application of remittance, or a copy of another similar document, which bears the stamp of the handling financial institution, to the Admissions Center via an e-mail attachment or by facsimile. In such a case, make sure to state your full name, applying faculty, and contact address. When sending application documents, also enclose a copy of the receipt of remittance, a copy of the application of remittance, or a copy of another similar document, which bears the stamp of the handling financial institution.

[Transfer account, etc.]

- (i) Type of transfer: Telegraphic Transfer
- (ii) Method of payment: Advice and pay
- (iii) Paying bank's charges, if any: Payee's account
- (iv) Currency: Japanese yen (JPY)
- (v) Bank account of the payee
 - Name of the bank: SUMITOMO MITSUI BANKING CORPORATION (SWIFT CODE: SMBC JP JT)
 - Branch name: Kobe Main Office (Branch Code : 500)
 - Address of the payee's bank: 56, Naniwamachi, Chuo-ku, Kobe-shi, Hyogo
 - Type of deposit: Ordinary Account (Saving Account)
 - Account No.: 3960658
 - Beneficiary name: KONAN GAKUEN
 - Address: 8-9-1, Okamoto, Higashinada-ku, Kobe-shi, Hyogo, 658-8501, Japan

- (4) Application documents should be mailed to: Admissions Center, KONAN UNIVERSITY
8-9-1, Okamoto, Higashinada-ku, Kobe-shi, Hyogo, 658-8501, Japan

5. Examination

(1) Admission ticket for the examination

We will send out an admission ticket for the examination by Friday, August 24, 2018. However, if you do not receive the admission ticket by the day before the examination, please contact the Admissions Center.

(2) Instructions on the examination

- (i) If your admission ticket does not arrive by two days before the date of examination, please contact the Admissions Center.
- (ii) An applicant must not forget to bring the admission ticket.
- (iii) If an applicant forgets to bring the admission ticket, notify the staff to that effect.

- (iv) An applicant shall enter the designated room at least 10 minutes before the starting time of each examination and shall be seated.
- (v) Any applicant arriving more than 30 minutes late to a written examination may not take the examination. Examinees for an oral examination are expected to be at the examination site 10 minutes before the start of the examination. Any applicant arriving more than 30 minutes late to this gathering may not take the examination.
- (vi) As to any equipment that produces a sound such as a mobile phones and smartphone, an applicant must deactivate the alarm function, switch off the power, and put it in a bag, etc. before entering into the examination room.
- (vii) An applicant will not be allowed to exit the room during the examination. In the event of unavoidable circumstances such as sudden illness and going to the restroom, the applicant shall put his/her hand up and follow the instruction of the staff. However, even if the applicant is allowed to leave the room temporarily, the applicant cannot take the examination outside the examination room, and is not entitled to extend the examination time equivalent to the time required for such temporary leave.
- (viii) An applicant may put the following on the desk during the written examination: the admission ticket for the examination, black pencils (limited to H/F/HB), plastic erasers, pencil sharpeners (excluding electric sharpeners, large sharpeners, and knives), and watches (only those having a time clock function). Personal belongings other than these shall be put at the applicant's feet.
- (ix) If an applicant needs a lunch, the applicant should bring it along if possible.
- (x) An applicant must follow the instructions of the staff during the examination.

6. Screening

(1) Date of examinations: Saturday, September 1, 2018

(2) Examination subjects and time

(i) Graduate School of Humanities (Master's Programs)

Major	Course	Examination Subjects and Time		
Japanese Literature and Language	Specialty-focused course	Foreign language 10:00 - 11:30	Specialized subject 13:00 - 14:30	Oral examination 15:30 - 17:30 (scheduled ending time)
	Multidisciplinary course	Essay in Japanese (about 1,500 letters)	The examination is conducted in Japanese in the field of the major applied.	The examination is conducted in Japanese in the field of the major applied.
English Literature and Language	Specialty-focused course	Foreign language 10:00 - 11:30	Specialized subject 13:00 - 14:30	Oral examination 16:00 - 17:30 (scheduled ending time)
	Multidisciplinary course	Essay in Japanese (about 2,000 letters)	The examination is conducted in Japanese and English in the field of the major applied.	The examination is conducted in Japanese and English in the field of the major applied.
Applied Sociology	Specialty-focused course	-----	Specialized subject 13:00 - 14:30	Oral examination 16:00 - 17:30 (scheduled ending time)
	Multidisciplinary course	-----	The examination is conducted in Japanese in the field of the major applied.	The examination is conducted in Japanese in the field of the major applied.
Human Sciences (Art, Philosophy and Environmental Studies)	Specialty-focused course	Foreign language 10:00 - 11:30	Foreign language 13:00 - 14:30	Oral examination 16:00 - 17:30 (scheduled ending time)
	Multidisciplinary course	Essay in Japanese (about 1,500 letters)	Essay in Japanese	The examination is conducted in Japanese in the field of the major applied.
Human Sciences (Art, Philosophy and Environmental Studies)	Specialty-focused course	Foreign language 10:00 - 11:30	Specialized subject 13:00 - 14:30	Oral examination 15:30 - 17:30 (scheduled ending time)
	Multidisciplinary course	Essay in Japanese (about 1,500 letters)	The examination is conducted in Japanese in the field of the major applied.	The examination is conducted in Japanese in the field of the major applied.

(ii) Graduate School of Humanities (Doctoral Programs)

Major	Examination Subjects and Time		
Japanese Literature and Language	Specialized subject 10:00 - 11:30	Foreign language 13:00 - 14:30	Oral examination 15:30 - 17:30 (scheduled ending time)
	The examination is conducted in Japanese in the field of the major applied.	Essay in Japanese (about 1,500 letters)	The examination is conducted in Japanese in the field of the major applied.
English Literature and Language	Specialized subject 10:00 - 12:00	Foreign language 13:00 - 14:30	Oral examination 16:00 - 17:30 (scheduled ending time)
	The examination is conducted in Japanese and English in the field of the major applied.	Essay in Japanese (about 2,000 letters)	The examination is conducted in Japanese and English in the field of the major applied.
Applied Sociology	—	Specialized subject 13:00 - 14:30	Oral examination 16:00 - 17:30 (scheduled ending time)
		The examination is conducted in Japanese in the field of the major applied.	The examination is conducted in Japanese in the field of the major applied.
Human Sciences (Art, Philosophy and Environmental Studies)	Foreign language 10:00 - 11:30	Specialized subject 13:00 - 15:00	Oral examination 15:30 - 17:30 (scheduled ending time)
	Essay in Japanese (about 1,500 letters)	The examination is conducted in Japanese in the field of the major applied.	The examination is conducted in Japanese in the field of the major applied.

(iii) Graduate School of Natural Science (Master's Programs)

Major	Examination Subjects and Time	
Physics Chemistry Biology Intelligent Systems and Informatics	Specialized subject 9:00 - 12:00	Oral examination 13:00 -
	The examination is conducted in Japanese or English in the field of the major applied. Note: On the questionnaire on major fields and research plan, you must select the language in which you would like to take the specified subject and oral examinations. No change can be accepted after your application has been received.	The examination is conducted in Japanese or English in the field of the major applied. Note: You will select the language on the day of the examination.

(iv) Graduate School of Natural Science (Doctoral Programs)

Physics Life and Functional Material Science Intelligent Systems and Informatics	Oral examination 10:00 -
	The examination is conducted in Japanese or English on a subject related to the applicant's research area, mainly on the specialized academic ability, master's thesis, and future research plan. Note: You will select the language on the day of the examination.

(v) Graduate School of Frontiers of Innovative Research in Science and Technology (Master's Programs)

Nanobiochemistry	Specialized subject 9:00 - 12:00	Oral examination 13:00 -
	The examination is conducted in Japanese or English in the field of the major applied. Note: On the questionnaire on major fields and research plan, you must select the language in which you would like to take the specified subject and oral examinations. No change can be accepted after your application has been received.	The examination is conducted in Japanese or English in the field of the major applied. Note: You will select the language on the day of the examination.

(vi) Graduate School of Frontiers of Innovative Research in Science and Technology (Doctoral Programs)

Nanobiochemistry	Oral examination 10:00 -
	The examination is conducted in Japanese or English on a subject related to the applicant's research area, mainly on the specialized academic ability, master's thesis, and future research plan. Note: You will select the language on the day of the examination.

(3) Examination site: Konan University Okamoto Campus (Graduate School of Humanities and Graduate School of Natural Science) and Konan University Port Island Campus (Graduate School of Frontiers of Innovative Research in Science and Technology)

(Note) Further details such as examination rooms and oral examination rooms will be posted on the examination day.

(4) Screening method: Screening is conducted in a comprehensive manner based on the result of the examination and submitted application documents. However, an applicant who is absent for even one of the examination subjects shall be excluded from the target of admission judgment.

7. Announcement of examination results: Friday, September 7, 2018

The letter of notification on the result of the entrance examination shall be sent out by mail on the day when examination results are announced. We will not announce the results by posting them in the University.

8. Admission procedures

(1) Period for admission procedures

First period for admission procedures: Tuesday, September 11 to Wednesday, September 19, 2018

Second period for admission procedures: Thursday, February 28 to Wednesday, March 6, 2019

However, since the issuance of a “Certificate of Admission (as of April 1, 2019)” is necessary in applying, updating, and changing the status of residence to “overseas student”, an applicant shall make payment in a lump sum, including the admission fee, tuition fee, and other school expenses within the first period for admission procedures.

For details, please refer to the guidelines for admission procedures.

9. Payment

(1) School expenses

		Graduate School of Humanities	Graduate School of Natural Science and Graduate School of Frontiers of Innovative Research in Science and Technology	Remarks
First year	Admission fee	300,000 yen	300,000 yen	Payment at admission
	Tuition fee	617,000 yen	803,000 yen	Annual amount
	Research and experimental expenses	—	145,000 yen	Annual amount
	Total	917,000 yen	1,248,000 yen	
Second year	Tuition fee	617,000 yen	803,000 yen	Annual amount
	Research and experimental expenses	—	145,000 yen	Annual amount
	Total	617,000 yen	948,000 yen	

(Note 1) Those who enter this Graduate School after graduating from Konan University are eligible to apply the half amount exemption of their admission fee.

(Note 2) Those who enter the doctoral program upon the completion of the master’s program of this Graduate School are eligible to apply the full amount exemption of their admission fee.

For reference: Payment by period

		Graduate School of Humanities	Graduate School of Natural Science and Graduate School of Frontiers of Innovative Research in Science and Technology	Remarks
First period for admission procedures		300,000 yen	300,000 yen	Admission fee
Second period for admission procedures		308,500 yen	401,500 yen	Tuition fee (for the first semester)
		—	72,500 yen	Research and experimental expenses (for the first semester)
		308,500 yen	474,000 yen	Total payment at the second period for admission procedures

(Note) The payment period for the second semester is from October 16, 2018 to October 31, 2018.

(2) Contributions to Konan University Co-op

5,000 yen the registration period is the same as the second period for admission procedures.

Note 1) Enrollment in and withdrawal from Konan University Co-op is optional. However, at this University, almost all of the services are provided by the Co-op, including the supply of textbooks and educational materials and the provision of meals, and it is expected that you will be a frequent user of the Co-op in your daily campus life. Therefore, we recommend that you become a member of the Co-op.

Note 2) Although Konan University Co-op provides that the contribution shall be one unit (1,000 yen) or more, we would like to request that students contribute 5,000 yen (five units) in order to develop and enhance the activities related to the welfare of students in Konan University.

Note 3) The contribution to Konan University Co-op may be reimbursed in full when a student cancels admission, completes programs, or leaves the Graduate School.

Note 4) As for enrollment in and withdrawal from Konan University Co-op and the operating method of the Co-op, please refer to the “Articles of Association” posted on the following website.

URL <http://www.knu.jp/coop/index.html>

10. Entrance examination fee refunds when the applicant misses the examination due to being infected with an infectious disease

(1) The University does not allow applicants who are affected by any of the infectious diseases specified in the School Health and Safety Act as a cause for suspension from attendance (e.g. influenza, norovirus, measles, and rubella) and have not recovered from it as of the date of the entrance examination to take the examination, due to the risk of infection to proctors and other examinees.

(2) If you miss an entrance examination at Konan University for the above reason in (1), you are eligible for a refund of the entrance examination fee for the relevant entrance examination. Please follow the procedure below to claim your refund.

(i) Persons eligible for the refund of the entrance examination fee

Applicants that missed an entrance examination due to being infected with an infectious disease specified in the School Health and Safety Act as cause for suspension from attendance (e.g. influenza, norovirus, measles, and rubella) and has not yet recovered as of the examination date. Notwithstanding the above, if the applicant has taken an examination for any of the subjects, he/she would not be eligible for a refund.

(ii) How to apply for the refund of the entrance examination fee

(A) Call during the hours below on the date of the examination.

Reception date: Date of the examination from which the applicant will be absent

Reception time: 9:00 to 15:00

Phone: 078-435-2319 (Admissions Center, KONAN UNIVERSITY)

Note: If an applicant is absent without prior notification during the above period, the absence is treated as a normal absence. (No refund of entrance examination fee)

(B) Please submit the following documents to apply for a refund:

(i) Entrance examination fee refund application form <Konan University's specified format> * Sent from Konan University after accepting the application by phone.

(ii) Medical certificate that contains the following information:

Disease: Name of infectious disease specified by the School Health and Safety Act for suspension from attendance

Period of treatment: Indicating that the date of examination missed is included

11. Other Matters

(1) Once application documents are received, they will not be returned to the applicant under any circumstance.

(2) If an "Examination Permit" is required to apply for a short term stay visa, please contact the Admissions Center.

(3) If a student wishes to take a course longer than the standard years required for completion, please consult with each major.

[Considerations for examinees who are ill or disabled when taking examinations and during their studies after admission]
(Common to all graduate schools)

If you need considerations for taking examinations and schooling due to an illness, injury, or disability, please contact the Admissions Center at least one month prior to the start of the application period.

In case of a sudden accident or other mishaps (traffic accident, injury, illness, etc.) that occurred after the application and you are in need of special considerations to take an examination, please contact the Admissions Center immediately.

Note 1: While we take supportive measures to the extent possible depending on the individual symptoms and conditions and the degree of severity based on your application, please note that we may not be able to accommodate all of your requests.

Note 2: An application is required for all screening methods and examination dates.

Note 3: The examination sites for those needing special considerations when taking the entrance examination are as follows:

- (i) [Faculty] General entrance examination and entrance examination for open application on recommendation (first screening): Konan University examination site (limited to Okamoto campus)
- (ii) [Faculty] Entrance examination other than the above: Examination site of the faculty you are applying for
- (iii) [Graduate school] Entrance examination: Examination site of the graduate school you are applying for
- (iv) [Law school] Entrance examination: Limited to Konan University examination site designated for each examination date

More information on special considerations for people who are ill, injured, or disabled for taking examinations and schooling is provided on the KONAN UNIVERSITY website (<http://www.konan-u.ac.jp/gakuen/shien/>).

[Handling of names in Chinese characters (kanji) in association with system processing]

With respect to names in Chinese characters that you have listed on the application form, at Konan University, characters list in printed materials, such as an admission ticket for examinations, provided to applicants when conducting an entrance examination may differ from characters used, after entering Konan University, for student ID and various certificates as well as characters displayed by the systems, which are viewed through PCs, etc. If you find any errors or you have any questions, promptly notify the Admissions Center (refer to the back cover) before you enter the School, and the Student Affairs Section after entering the School.

Examples of characters that will be replaced

邊	→	邊	朗	→	朗	祐	→	祐
濱	→	濱	角	→	角	桑	→	桑
廣	→	廣	臺	→	臺	遙	→	遙
迂	→	迂	芦	→	芦	溢	→	溢
迂	→	迂	葛	→	葛	灘	→	灘

[Handling of personal information]

Pursuant to the “Act on the Protection of Personal Information”, the University implements necessary measures for the safety management of personal information. We will use personal information which is provided by applicants upon submitting an application for necessary work to implement entrance examinations, such as communication, notification, and delivery of various relevant documents to the applicants and their guardians. Please note that we will use the personal information of applicants who have completed admission procedures as enrollees’ data and for the communication, notification, and delivery of various relevant documents to the applicants and their guardians/guarantors as well as for processing work related to educational and research activities, such as data management after graduation. Details relating to the handling of personal information are disclosed on the website of the University (<http://www.konan-u.ac.jp>).

REFERENCE MATERIAL
To Be Updated in June 2019

How to Fill out Application Form

Fill out the prescribed columns (excluding * column) of the application form accurately in block letters using black or blue ink (ballpoint pens may be used). Surround the applicable with .

Application Form A

1. The year of graduation (prospective graduation) and completion (prospective completion)

An applicant for the master's program shall state the year in which you graduate (expect to graduate) and an applicant for the doctoral program shall state the year in which you complete (expect to complete).

2. Column of classification

3

“International Student” means an international student who enters Japan with the aim to study in Japanese universities, or in other words, a person who enters Japan with the status of residence as a “College Student” provided for in Appended Table I (4), Article 2-2 of the Immigration Control and Refugee Recognition Act (activities to receive education at Japanese college, college of technology (kotosenmongakko), upper secondary school (including the latter course of a secondary educational school (chutokyoikugakko)), high school course of a school for special needs education, higher or general course of an advanced vocational school (senshugakko) or a vocational school (kakushugakko) or other educational institution that is equivalent to a vocational school in facilities and curriculum.)

A person who has entered Japan with another status of residence pursuant to the said Act and is subsequently allowed to change the status as provided above through a prescribed procedure shall also be treated as an international student.

3. Photograph

The photograph shall be taken within 3 months before the application date and affixed in the prescribed part of the form with your name clearly written on the back side of the photograph (either black and white or color is acceptable).

Application Form B (Admission Ticket for Examination)

1. Column of address and name

State your name and address clearly in block letters as the ticket is mailed directly.

2. Column of Graduate School applied, major, and name

Fill in the contents so as to be consistent with those in Application Form A.